



COMMISSION
AGENDA MEMORANDUM

Item No.

6d

ACTION ITEM

Date of Meeting

June 26, 2018

DATE: June 13, 2018
TO: Stephen P. Metruck, Executive Director
FROM: Mike Merritt, Commission Chief of Staff
SUBJECT: Approval of 2018 Commission International Travel Plan

ACTION REQUESTED

Request Commission approval of the Commission's 2018 international travel plan.

EXECUTIVE SUMMARY

Pursuant to Section 2 of Resolution No. 3604, the Port Commission annually considers and approves a motion authorizing anticipated Commission international travel for the year. This practice promotes transparency in the commission's conduct of international travel. Not all of the approved trips may materialize. Any additional international travel not included in this request will be approved separately by the Commission in an open public meeting.

JUSTIFICATION

Participating in the conferences provided for below will support three of the Port's Century Agenda strategies to 1) Advance the region as a leading tourism destination and business gateway, 2) Use our influence as an institution to promote small business growth and workforce development, and 3) Be the greenest, and most energy efficient port in North America. The Port will have the opportunity to explore maritime innovation, including electrification and other maritime technologies; engage in trade development with China; participate in an international ports workforce development panel; and engage in tourism development including meetings with tourism boards and industry partners.

DETAILS

The following is a list of trips that constitute the Commission's 2018 international travel plan:

1st Quarter

None

2nd Quarter

Canada

3rd Quarter

Hong Kong/China

Japan

Norway/Iceland/Netherlands

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4th Quarter

Korea/China

Chile

United Kingdom

ATTACHMENTS TO THIS REQUEST

Resolution No. 3604

PREVIOUS COMMISSION ACTIONS OR BRIEFINGS

May 22, 2018 – The Commission authorized travel to British Columbia in May and June of 2018 in anticipation of approving an international travel plan for the rest of 2018.

October 10, 2017 – The Commission amended its 2017 international travel authorization to include travel to Canada in the fourth quarter.

April 25, 2017 – The Commission authorized international travel for 2017.

December 13, 2016 – The Commission authorized January 2017 travel to Cuba prior to completion of its 2017 overall international travel plan.